Academic Council Meeting Minutes
February 12, 2004

1) Review and adoption of previous meeting minutes
   a) February 5, 2004
2) Review and adoption of February 12, 2004 agenda
3) Old Business
   a) Languages and Humanities
      i) LI 250 Literature of the Pacific CG
4) Other Issues
   a) Course guide template
   b) Course guide web template
5) New Business
   a) Business
      i) CS 223 Visual Basic Programming
      ii) CS 225 Introduction to C++ Programming
      iii) CS 228 Intermediate C++ Programming
   b) School of Education
      i) Elementary Education IDP
6) Schedule of next meeting

Members present: Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Ierome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, Ed Lieberman – School of Education, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden - Business.
Members absent: None
Staff and Faculty present: None
Lourdes Villazon as recorder.

Academic Council Chair Glenn Keaton called the meeting to order at 1:05 pm.
1) Minutes
   The February 5, 2004 minutes were accepted without changes.

2) Agenda
   The agenda was accepted with the following change:
      Add item b *NDU grading policy* under Old Business.

3) Old Business
   a) Languages and Humanities
      i) LI 250 Literature of the Pacific CG
         The council moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **LI 250 "Literature of the Pacific"** with pending changes.

   b) NDU grading policy

The council discussed the outcome of the Deliberations Council meeting on NDU grading policy. It was mentioned that the DC decided that an "F" grade in NDU courses should not affect students' GPA because it is not a credit course and that its grading system should be a Pass or No Pass with a progress report. In addition, if a student deserves an "F" grade then this student will receive such grade in the department and student copy file but not in Admissions and Records file. Some council members favor the "F" grade affecting GPA to prevent students from taking advantage of scholarship benefits when they are not giving effort to succeed in class. A comment was made that NDU grades are not computed into probationary status, so if this is the case then giving an "F" grade will not affect students' GPA requirement for scholarship eligibility. More discussion at next meeting.

4) Other Issues
   a) Course guide template
      Okay. Testing phase will continue.

   b) Course guide web template
      Can the Word and the Web versions of the course guide templates be linked? The answer was no. If linking is not possible then someone will have to be assigned to retype course guides onto the web template. More discussion at next meeting.

5) New Business
   a) Business
      i. CS 223 Visual Basic Programming
         The council moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CS 223 "Visual Basic Programming".**

      ii. CS 225 Introduction to C++ Programming
         The council moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CS 225 "Introduction to C++ Programming"** with pending changes.

      iii. CS 228 Intermediate C++ Programming
         The council moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CS 228 "Intermediate C++ Programming"** with pending changes.

   b) School of Education
      i. Elementary Education IDP
         The council moved, seconded and unanimously approved to recommend the **Elementary Education IDP** with pending changes.

6) Schedule of next meeting
   The next meeting is scheduled for February 19, 2004. The meeting adjourned at 2:04pm.